

Clinton Prairie School Corporation

Scott Miller, *Superintendent*

Mandi Mitchell, *Treasurer*

Vicki Bailey, *Secretary*

Guidelines for Public Comment During School Board Meetings

The Clinton Prairie School Board welcomes public comment during most regular meetings and at public hearings. Generally, School board members do not respond to public comment during a meeting or hearing

TIME - Each speaker may speak for up to three minutes. Comments will be timed and speakers should conclude their remarks within the allotted time. If a large number of speakers are expected on a particular topic, the board may limit the total time for comment and/or may reduce the time allotted for each speaker and will announce this change in advance. Speakers are encouraged to prepare their remarks to fit within the 3-minute limit

TOPICS - Speakers may only address an item on a Board Meeting agenda when that item is heard. All comments should address a matter related to Clinton Prairie Schools. The School Board requests that comments related to an individual student-related matter be directed to the appropriate staff, and not shared at a public meeting when the disclosure could violate applicable confidentiality requirements.

DECORUM - Speakers are encouraged not to engage in personal attacks. The School Board expects that each speaker will be courteous, modeling for our students how one can respectfully disagree with others' views. Speakers will address their comments to the entire School Board and not to one individual Board member, the Superintendent, a staff member, or the audience,

SIGNING UP TO SPEAK - Speakers may contact the corporation office after the meeting agenda has been posted publicly, and up until 4:00pm the last business day before the meeting to sign up to speak. Speakers must identify the specific topic of which they wish to speak

- Speakers may also sign up in person at School Board meetings or public hearing **before** the meeting is called to order
- Speakers are called in the order in which they sign up
- Speakers may not speak more than once on a specific topic
- Speakers who wish to comment on more than one topic must sign up for each item

Written Comments - The School Board encourages speakers to provide written comments in addition to their spoken comments. **One** copy of written comments may be shared with the School Board

2390 S County Rd 450 W
Frankfort, IN 46041

765.659.1339

FAX: 765.659.5305

www.clintonprairie.com