

# ***CLINTON PRAIRIE SCHOOL CORPORATION***

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## **Release of Information Policy**

The school corporation may release certain “directory information,” which means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed and which includes, but is not limited to, the student’s name, address, parents’ names and their home and work telephone numbers, e-mail addresses, major field of study, participation in officially recognized activities and sports, height and weight of members of athletic teams, dates of attendance, awards received, teacher-selected student work with no grades displayed, pictures or video not used in a disciplinary manner, hair and eye color, race, sex, date of birth, height, weight, grade level and other similar information, without consent to media organizations (including radio, television, newspaper), college, civic or school-related organizations, military recruiters and state or local government agencies.

Parents of a student less than 18 years of age or a student who is least 18 years of age desiring to object to disclosure of any or certain of the categories of directory information should request the Denial of Permission to Release Certain Directory Information Without Prior Written Consent from the school’s administrative office.

An objecting parent or student may use this to deny consent for release of all directory information, or s/he may selectively deny consent by circling those categories of directory information s/he does not wish released.

The Indiana General assembly passed legislation, effective July 1, 2000, to permit greater access to student directory information by military recruiters.

Public high schools must provide access to its campus and student directory information for official recruiting representatives of the US Armed Forces, the Indiana Air National Guard, the Indiana Army National Guard, and the service academies.

Schools must comply with the “directory information” notice requirements as set forth above, before providing access to the military recruiters.

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